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**Application for RAU PhD Studentship**

**Guidance for the completion of the application form**

To ensure a consistent approach with our recruitment procedure:

* Candidates are requested to submit their application using this standard form to assist our processes and to ensure all applicants are assessed equally.
* We do not accept CVs in place of application forms. However, in addition to this application form you can also submit a CV if you wish.
* Please submit your application to [admissions@rau.ac.uk](mailto:admissions@rau.ac.uk)
* Please ensure the application form is completed in full.

|  |  |
| --- | --- |
| PhD Project title: |  |
| **Where did you see the post advertised?** | RAU website  Jobs.ac.uk  findaphd.com  Indeed  SW1 Jobs  LinkedIn  Other (please specify): |

**Part 1: Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** | Miss  Ms  Mrs  Mr  Mx  Other (please specify): | | |
| **Forename(s)** |  | **Surname** |  |
| **Email address** |  | **Phone number** |  |
| **Home Address** |  | | |
| **Residential Status** | | | |
| **Country of birth:** |  | | |
| **Nationality / Citizenship (if you have more than one nationality, please list them all):** | |  | |
| **Do you require a Visa to study in the UK (please be aware that international students are required to pay the difference in rates for** [**home and international fees**](https://www.rau.ac.uk/courses/postgraduate/phd-programme)**)** | | Yes  No | |
| **UK Immigration Status:** | |  | |
| **DISCLOSURE** - If you are related to any employee of RAU or to any member of the Board of Governors, please state: | | Name of the person you are related to  Nature of your relationship | |

**Part 2: Education and academic qualifications**

|  |  |  |
| --- | --- | --- |
| **Secondary school attended and Qualifications obtained** | **Dates** | |
| **From** | **To** |
|  |  |  |
| **Colleges / Universities attended and Qualifications obtained** (including Class achieved where applicable) | **From** | **To** |
|  |  |  |
| **Please provide details of any qualifications for which you are currently studying and where:** | **Expected completion date** | |
|  |  | |
| **Professional Training** | **Date(s)** | |
|  |  | |
| **Research Outputs / Publications** | | |
|  | | |
| **Professional Memberships etc.** | | |
|  | | |

**Part 3: Employment History**

**PRESENT/LAST ROLE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Position** |  | **Period of**  **Employment** | **From:** | **To:** |

|  |  |  |
| --- | --- | --- |
| **Name of present / last employer** | **Address** | **Brief description of duties and responsibilities** |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Contract** | Part-time Full-time | **Reason for leaving** if applicable |  |
| **Period of Notice required** if applicable |  |

**RELEVANT PREVIOUS EMPLOYMENT** (in chronological order, starting from most recent)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Position Held** | **Name and Address of Employer** | **Full/Part Time?** | **Employment Period**  From:To: | |
|  |  |  |  |  |

**Part 4: Supporting Information**

Please detail your reasons for applying for this particular PhD studentship and provide detailed examples of any experience and training which shows how you meet the criteria for the role, together with any other information you wish to add in support of your application (**maximum word count 2,000 words**):

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**Part 5: Referees**

Please provide the names of two referees below. **At least one should be Academic**, the other can be academic or professional. It is your responsibility to ensure that your referees are happy for you to provide us with their contact details. The referees named must be people who can comment authoritatively on you as a person.

**Referees will not be contacted prior to interviews.**

**REFEREE #1**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Position** | **Address and Tel No.** | **Email address** |
|  |  |  |  |

**REFEREE #2**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Position** | **Address and Tel No.** | **Email address** |
|  |  |  |  |

**Part 6: Applications**

Royal Agricultural University confirms its commitment to equal opportunities in employment. In all its activities as an employer, the University seeks to ensure that individuals are recruited, trained, promoted and treated fairly during the term of their employment.

* Completed applications must be received by the published closing date by sending to the RAU via email: [admissions@rau.ac.uk](mailto:admissions@rau.ac.uk)
* Please also submit a completed [Equal Opportunities Monitoring Form](https://www.rau.ac.uk/sites/default/files/2023-10/Equal%20Opportunities%20Monitoring%20Form%20October%202023.docx) with your application.

However, if you wish to send a signed copy by post, please mark envelope ‘Strictly Confidential’ and forward to the following address: Human Resources Department, Royal Agricultural University, Stroud Road, Cirencester, GL7 6JS

**ALL INFORMATION PROVIDED BY APPLICANTS WILL BE TREATED IN CONFIDENCE**

**Part 7: Declaration**

I confirm that the information on this form is correct and that any false statement may be sufficient cause for rejection, or if already on the PhD programme, may result in dismissal.

I will produce evidence of qualifications declared in this application form.

I understand that this information will be stored in manual and electronic files and is subject to the provisions of the General Data Protection Regulations.

|  |  |  |  |
| --- | --- | --- | --- |
| **Candidate’s Signature** (written or electronic) |  | **Date** |  |

**Thank you for your interest in studying at the Royal Agricultural University**